

**CHAPTER 451
INCENTIVE AWARDS**

**APPENDIX E
TIME-OFF AWARDS SCALE**

Value to Organization	Number of Hours
<p><i>Moderate:</i></p> <p>(1) A contribution to a product, activity, program, or service to the public, which is of sufficient value to merit formal recognition.</p> <p>(2) Beneficial change or modification of operating principles or procedures.</p>	<p style="text-align: center;">1 to 10</p>
<p><i>Substantial:</i></p> <p>(1) An important contribution to the value of a product, activity, program, or service to the public.</p> <p>(2) Significant change or modification of operating principles or procedures.</p>	<p style="text-align: center;">11 to 20</p>
<p><i>High:</i></p> <p>(1) A highly significant contribution to the value of a product, activity, program, or service to the public.</p> <p>(2) Complete revision of operating principles or procedures, with considerable impact.</p>	<p style="text-align: center;">21 to 30</p>

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