DEPARTMENT OF THE NAVY
HUMAN RESOURCES SERVICE CENTER EAST
NORFOLK NAVAL SHIPYARD, BUILDING 17
PORTSMOUTH, VA 23709-5000

03 February 2004

From: Chairman, Local Wage Survey Committee
To: Distribution

Subj: NOTICE OF HEARINGS FOR THE NORFOLK-PORTSMOUTH-NEWPORT NEWS-HAMPTON, VIRGINIA WAGE AREA

REF: (a) OPM Operating Manual, Federal Wage System

Encl: (1) Notice of Hearing

1. A full-scale wage survey is scheduled during May 2004 for the Norfolk-Portsmouth-Newport News-Hampton, Virginia wage area. This is in accordance with OPM Operating Manual, Federal Wage System.

2. Enclosure (1) is a notice for the hearings scheduled for 25 February 2004 in accordance with Subchapter S5 of reference (a). **Please post copies of the notice at least 10 working days prior to the hearing date. Each servicing HRO <u>must</u> provide a copy of enclosure (1) to each serviced activity.**

3. Ms. Wanda Hatcher is appointed the Local Wage Survey Committee (LWSC) Chairperson and can be reached at DSN 386-7751 or commercial (757) 396-7751. Ms. Michelle Brinkman is appointed the LWSC Alternate Chairperson and can be reached at DSN 386-7166 or commercial (757) 396-7166.

Wanda Hatcher
WANDA HATCHER

Distribution:
All Federal Activities in Wage Area
With Federal Wage System Positions

NOTICE OF HEARING
FEDERAL WAGE SYSTEM WAGE SURVEY

WAGE AREA: Norfolk-Portsmouth-Newport News-Hampton, Virginia **SURVEY TO BE CONDUCTED DURING:** May 2004

TIME AND DATE OF HEARING: 25 February 2004
9:00 a.m. – 2:00 p.m.

LOCATION OF HEARING: HRSC East, Bldg 491, Corner of Effingham St & Portsmouth Blvd
Portsmouth, Virginia

PURPOSE: A hearing will be held to permit the presentation of recommendations and supporting evidence by local organizations and individuals concerning the area definition as well as the industries, establishments, and jobs to be surveyed. Any recommendations and supporting evidence must be presented in writing to the Local Wage Survey Committee at or before the hearing. The Local Wage Survey Committee is not authorized to hear or to act upon job classification complaints. Any group representatives or individuals desiring to appear at the hearing should contact the Local Wage Survey Committee for an appointment at the following address:

CHAIRPERSON & PHONE: Ms. Wanda Hatcher, (757)396-7751 DSN 386-7751

ADDRESS: HRSC East, Norfolk Naval Shipyard, Building 17, Portsmouth, VA 23709-5000

SPECIAL INSTRUCTIONS: Pick up phone and specify your appointment is for the Wage Survey hearing.

The survey will include establishments in the following industries: Manufacturing, Transportation, Communications, Public Utilities, and Wholesale Trade.

Firms must have at least 50 employees and be willing to participate.

GRADES AND TITLES OF REQUIRED SURVEY JOBS

1 Janitor (Light)	5 Warehouseman	7 Truck Driver (Heavy)	10 Automotive Mechanic	11 Electronics Mechanic
2 Janitor (Heavy)	5 Forklift Operator	8 Machine Tool Operator II	10 Sheet Metal Mechanic	13 Toolmaker
2 Material Handler	5 Material Handling Equipment Operator	9 Machine Tool Operator I	10 Pipefitter	
3 Maintenance Laborer		9 Carpenter	10 Welder	
4 Packer	6 Truck Driver (Medium)	10 Electrician	10 Machinist	

The wage area is defined by the U.S. Office of Personnel Management (OPM) as follows:

SURVEY AREA

Virginia (cities): Chesapeake, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach, Williamsburg
Virginia (counties): Gloucester, James City, York
North Carolina: Currituck

AREA OF APPLICATION: SURVEY AREA PLUS THE FOLLOWING AREAS NOT SURVEYED

Virginia (cities): Franklin
Virginia (counties): Accomack, Isle of Wight, Mathews, Northampton, Southampton, Surry
North Carolina: Camden, Chowan, Gates, Pasquotank, Pasquimans
Maryland: Assateague Island part of Worcester

Each Local Activity must post this notice on its bulletin board for at least 10 work days prior to the scheduled date of the hearing.
(OPM Operating Manual, Federal Wage System, Subchapter S5-6c.)

ENCLOSURE 1